

**MINUTES**  
**KITTY HAWK TOWN COUNCIL**  
**April 4, 2016**  
**Kitty Hawk Town Hall, 6 PM**

Agenda

1. Call to Order
2. Moment of Silence/Pledge of Allegiance
3. Approval of Agenda
4. Recognitions and Presentations:
  - Police Officer II Jimmy Helms, 5 Years of Service Recognition
  - Introduction of Finance Officer Liliana Noble
5. Public Comment
6. Consent Agenda
  - a.) Approval of February 24, 2016 and March 7, 2016 Council Minutes
  - b.) Child Abuse Prevention Month Proclamation
  - c.) Request to Purchase a Vehicle
  - d.) Hazard Mitigation Assistance Letter of Interest
  - e.) Resolution Designating Town Depositories and Positions Authorized to Sign Checks
7. Items Removed from the Consent Agenda
8. Public Hearings
  - a.) Conditional Use Permit/Application for a Conditional Use Permit to allow an indoor bounce house at 3809 North Croatan Highway.
  - b.) Text Amendment to Sections: 42-1, 42247(b), 42-248(b)1, 42-249(b)1, 42-250(c)1, 42-251(c)1, 42253(c), 42-273(b)4, 42-274(b)4, 42-276(b)4, 42-277(b)1, 42-278(b)5, 42-616(a), (b) and (d). Proposal to modify the zoning ordinance with regards to placement of mobile homes.
9. Reports or General Comments from Town Manager
10. Reports or General Comments from Town Attorney
11. Reports or General Comments from Town Council
12. Public Comment
13. Closed Session: NCGS 143-318.11(a)(3) to protect the attorney-client privilege and to discuss potential litigation involving condemnation of easements for beach nourishment. And NCGS 143-318.11(a)(1) to approve closed session minutes from July 7, 2015 and September 21, 2015.
14. Return to Regular Session
15. Recess to April 18, 2016, 9 AM, for a review of the FY 2016-17 Budget

**COUNCILMEMBERS PRESENT:**

Mayor Gary Perry, Mayor Pro Tem Craig Garriss, Councilman Ervin Bateman, Councilwoman Lynne McClean and Councilman Jeff Pruitt

**Kitty Hawk Town Council Minutes: April 4, 2016**  
**Page 2**

**STAFF MEMBERS PRESENT:**

Town Manager Andy Stewart, Town Clerk Lynn Morris, Town Attorney Steve Michael, Finance Officer Liliana Noble, Management Assistant Melody Clopton, Town Planner Rob Testerman, Police Chief Joel Johnson, Fire Chief Lowell Spivey and Public Works Director Willie Midgett

**1. CALL TO ORDER**

Mayor Perry called this meeting to order at 6:00 p.m.

**2. MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE**

Following a moment of silence the Pledge of Allegiance to the flag was recited.

**3. APPROVAL OF AGENDA**

Mayor Perry announced a change to agenda item number (15). Instead of adjourn it will be amended to recess because of the upcoming budget workshop.

**MPT Garriss “so moved” to approve the agenda as amended. Councilman Bateman provided a second and it passed unanimously, 4-0.**

**4. RECOGNITIONS AND PRESENTATIONS:**

- **Police Officer II Jimmy Helms, 5 Years of Service Recognition** – Police Chief Johnson presented PO II Helms a plaque for his five years of service with the town.
- **Introduction of Finance Officer Liliana Noble** - Town Manager Stewart recognized and introduced Finance Officer Liliana Noble.

**5. PUBLIC COMMENT**

There were no public comments.

**6. CONSENT AGENDA**

**a.) Approval of February 24, 2016 and March 7, 2016 Council Minutes.** *(An affirmative vote for the consent agenda will approve these minutes.)*

**b.) Child Abuse Prevention Month proclamation.** As requested by Children & Youth Partnership for Dare County, Mayor Perry Has signed a proclamation declaring April as Child Abuse Prevention Month which calls upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in efforts to support families, thereby preventing child abuse and strengthening the communities in which we live. *(An affirmative vote for the consent agenda will recognize this proclamation.)*

## Kitty Hawk Town Council Minutes: April 4, 2016

### Page 3

c.) **Request to Purchase a Vehicle.** The police department has had a patrol car with 79,780 miles experience engine failure. Due to the age (6 ears) and cost (\$5,000+) to repair the vehicle the police chief recommends it be salvaged and replaced. The town manager has determined the funds are available in the 2015-16 budget and endorses this request in an amount not to exceed \$32,000 for the vehicle, graphics and equipment. *(An affirmative vote for the consent agenda will approve this request.)*

d.) **Hazard Mitigation Assistance Letter of Interest.** Staff is seeking permission to send a letter of interest to the NC Department of Public Safety for mitigation assistance of flood water. The town project is an extension of the Byrd Street pump-out facility. It is a 75%/25% grant with the town's obligation being 25%. If approved this will come back before council for formal approval or denial. *(An affirmative vote for the consent agenda will approve this request.)*

e.) **Resolution Designating Town Depositories and Positions Authorized to Sign Checks.** This resolution designates town authorized depositories and the following positions authorized to sign checks on behalf of the town: mayor, town manager finance officer, town clerk. *(An affirmative vote for the consent agenda will approve this resolution.)*

**Councilman Pruitt made a motion to approve the consent agenda. The motion was seconded by Councilwoman McClean and passed unanimously, 5-0.**

### 7. ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the consent agenda.

### 8. PUBLIC HEARINGS

**a.) Conditional Use Permit/Application for a Conditional Use Permit to allow an indoor bounce house at 3809 North Croatan Highway.**

**MPT Garriss made a motion, seconded by Councilwoman McClean, to go into public hearing. It passed unanimously, 5-0.**

Clerk Morris provided the oath to Planner Testerman and David Hunt. Planner Testerman reviewed the following staff report with council.

#### **Proposal**

The applicant is requesting approval of a conditional use permit to locate an indoor bounce house in the existing building on the subject property. For zoning purposes of this application, the indoor bounce house is being interpreted as "game room", as that is the closest fit to what we have in the ordinance. Game rooms are permitted in the BC-1 district with a conditional use permit, provided that:

- a. A game room conditional use can coexist with another authorized district use within a freestanding detached building or within the area owned or leased by a person or entity within a multiuse building where the game room utilizes no more than 49 percent of the gross (interior) square footage of the floor area excluding designated storage area and areas to which customer access is prohibited.
- b. Supervision in the game room area shall be provided during all operating hours. If the owner or lessee of the game room allows the consumption of alcoholic beverages within the game room, then the supervising attendant must be at least 18 years of age.
- c. The game room area shall be constructed in such a manner and with such materials as to prevent any noise originating within the facility from being heard beyond the approved site boundary. If the game room is located in a structure which houses other nonrelated businesses, the noise within the game room must not be audible beyond the boundaries of the area leased or owned by the game room operator. An architect, engineer or other qualified professional must certify on the site plan that the proposed design and materials will comply with these standards.

## Kitty Hawk Town Council Minutes: April 4, 2016

### Page 4

- d. The maximum number of occupants shall be determined by the building inspector according to the standards of the state fire code. The maximum number of occupants allowed in the game room shall be posted in a conspicuous place therein and its limits shall not be exceeded.
- e. No alcoholic beverages shall be sold in the game room and no alcoholic beverages shall be consumed therein unless permitted by state law and in compliance with state law and the laws of the town.
- f. It shall not be permissible to stimulate play by gambling incentives such as, but not limited to, free plays or games, monetary rewards or the exchange of coupons redeemable for play or gifts.
- g. The parking requirement shall be calculated on the basis of one space for each 200 square feet of floor area devoted to game room use.

The applicant proposes the use of two units in the Sea Dunes shopping center, which would create 2,800 square feet of space for the indoor bounce house use. The use is intended to serve children ages 2-12, and will include inflatable slides, bounce houses, and obstacle courses. The applicant states that it will employ 5 part time employees who will be educated in the safety and use of the equipment. The equipment must have an inspection done by the Elevator and Amusement Device Bureau of the NC Department of Labor prior to opening, the applicant also will have a liability policy in place.

#### **Proposed Conditional Uses**

42-250(c)18 Game Room, provided the above mentioned requirements.

#### **Background Information**

The subject property is presently zoned General Beach Commercial (BC-1) and is a multi-tenant commercial use. The property has approximately 430 feet of frontage on N. Croatan Hwy. In total, the lot is 58,064.24 square feet (1.33acre) in area.

Directly abutting the subject property to the south is Stack 'Em High, zoned BC-1. To the rear of the subject parcel is the Sea Dunes multi-family residential development, zoned BR-3. To the north is Longboards Island Grill, zoned BC-1, and to the west of the subject property across N. Croatan Hwy is the Noland Company, also zoned BC-1.

#### **Staff Analysis**

**Proposed Uses:** Game Room. This use presently permitted as conditional uses in the General Beach Commercial (BC-1) district.

**Lot Area:** The subject parcel is 58,064.25 square feet (1.33acre).

**Lot Coverage:** No lot coverage changes are proposed as a part of the application. Current lot coverage (including the building, sidewalks, parking, access drives, and drive aisles) is 34,866 square feet (60%). The proposal is compliant with the maximum lot coverage requirement of 60% for the BC-1 district.

**Building Height:** The maximum height in the BC-1 district is thirty-five feet (35') from the existing grade to the peak of the roof. No building height changes are proposed and the current building is compliant.

**Building Setbacks:** Per the table below, it appears that the building will continue to comply with the Town's current minimum building setback standards for the BC-1 district.

<u>Setback</u>	<u>Existing</u>	<u>Required</u>
Front	51 feet	15 feet
Rear	23 feet	20 feet
Sides	80 feet (north)	10 feet
	120 feet (south)	10 feet

**Access:** The subject property currently contains one 30 foot wide ingress/egress drive off N. Croatan Hwy, and a second 20 foot wide ingress/egress drive that feeds out to Hallett St. No changes are proposed for the access to the property.

**Parking:** Parking Calculations are as follows:

The parking lot for the development was approved and built considering the entire building, with parking rational at 1 space per 350 sq ft, plus 1 space per 2 employees, giving a total of 41 parking spaces on site.

## Kitty Hawk Town Council Minutes: April 4, 2016

### Page 5

For the proposed use parking requirements are as follows:

<u>Parking Calculations</u>	<u>Ratio</u>	<u>#Required Spaces</u>
Game Room – one Space per 200 sq. ft. Of gross floor area	2800 sq. ft./200	14

#### **TOTAL (Minimum Parking Required)**

**14 spaces required**

The requirement of one space per 200 sq. ft. of gross floor area was likely put into place with for the idea of a more intensely used game room use, such as an arcade. It is staffs opinion that the proposed bounce house use would rarely require 14 spaces, as adults are likely to drive multiple children to the use, using less parking spaces per user of the business.

With a total of 41 parking spaces on site, ADA standards require a minimum of two (2) handicapped accessible parking space, one ADA compliant space currently exists on site.

Buffers: The Zoning Ordinance requires buffers between commercial zones and abutting residential zones. The original site plan approval when the building was developed did not include a vegetative buffer between the BC-1 district and the BR-3 district to the west, there is currently a fence in the rear of the building, separating the commercial and residential uses. It is staff's opinion that a new tenant moving into the building would not warrant a requirement to establish a vegetative buffer at this point in time.

Waste Management: It appears that the property is currently served by two bulk containers, both located in the north east corner of the property.

Lighting: If any changes to the current exterior lighting occur, a lighting plan for the site must be submitted and approved by the Planning & Inspections Department. Such plan must comply with the standards of Section 42-515 of the Zoning Ordinance.

Signs: All signs to go on site will need to be submitted to the Planning & Inspections Department, and a sign permit will be required.

Stormwater Management: No land disturbance is occurring, as the site is using all existing features.

Flood Zone: The entire subject property is located within the AE (10) flood zone, no changes are proposed to the building itself.

#### **Land Use Plan**

The Town of Kitty Hawk's adopted CAMA Land Use Plan designates the property as a "Commercial, Shopping, and Working Area" on the future land use map.

The following policies and objectives relevant to this application are stated in the CAMA Land Use Plan:

POLICY 4a: Kitty Hawk, through its zoning ordinance, will continue to direct the placement of commercial development in areas zoned for such activities.

POLICY 4e: Kitty Hawk will review and analyze development and redevelopment proposals for consistency with the future land use map included in this land use plan.

OBJECTIVE 16a: Monitor and consider redevelopment proposals for consistency with stated Town land use and development goals.

#### **Conditional Use Findings**

Per the standards of Section 42-99(b)(7), in order to approve this application, the Town Council must make findings that the proposed conditional uses:

a. does not materially endanger the public health or safety,

There is no evidence to suggest that allowing the use of this building for a an indoor bounce house would endanger public health or safety.



**Kitty Hawk Town Council Minutes: April 4, 2016**  
**Page 6**

- b. does meet all required conditions and specifications,  
The existing building was constructed to meet all conditions and specifications, the new proposal includes no changes and will also meet all requirements.
- c. will not substantially injure the value of adjoining property or be a public nuisance, and  
There is no evidence to suggest that the proposed use would injure the value of adjoining property, or be a public nuisance.
- d. will be in harmony with the area in which it is located and be in general conformity with the comprehensive plan.  
The reuse is compatible with the surrounding zoning and commercial land uses.  
Per stated policies in the Town's adopted land use plan, the reuse of this business will be located on existing, commercially zoned properties.

**Planning Board Recommendation**

At its February 11, 2016 meeting, the Planning Board unanimously recommended approval of the conditional use permit to allow a bounce house to be located at 3809 N. Croatan Hwy.

Planner Testerman added the requirement listed for game rooms is one space per 200 square feet of gross floor area. That puts it at fourteen spaces for this use. His opinion is that the one space per 200 square feet is probably intended for more of an arcade type use, more of a traditional game room. This probably will not be quite as intense and will not take as many as fourteen parking spaces. In any event it still meets the required number of parking spaces but with forty-one spaces on site ADA requires a minimum of two handicapped parking spaces and currently there is only one on site. This might be an issue and the owner of the development might need to add in one more ADA compliant space to bring it up to today's standards.

Hearing no questions or comments from council, Mayor Perry recognized Mr. Hunt.

**1.) David Hunt:** *Good evening. I am a business owner and resident of the Town of Kitty Hawk and I think by now the council knows my opinion when it comes to businesses. I think we need to be as pro-commerce and pro-business as we can and any chance we have to support a new, especially a small business in this town ... I think small businesses are the back bone of our economy and I think anything that the town council can do to help promote that should be done. Thank you.*

No one else came forward to speak.

**Councilman Bateman "so moved" to go back into regular session. The motion was seconded by Councilwoman McClean and passed unanimously, 5-0.**

**Councilman Bateman made a motion to grant approval of the proposed Conditional Use Permit to allow the establishment of an indoor bounce house at 3809 North Croatan Highway, units F & G. The town council finds that the proposed use is consistent with the town's adopted CAMA Land Use Plan and finds this to be in the public interest. Councilwoman McClean seconded and the motion passed unanimously, 5-0.**

**Kitty Hawk Town Council Minutes: April 4, 2016**

**Page 7**

**b.) Text Amendment to Sections: 42-1, 42247(b), 42-248(b)1, 42-249(b)1, 42-250(c)1, 42-251(c)1, 42253(c), 42-273(b)4, 42-274(b)4, 42-276(b)4, 42-277(b)1, 42-278(b)5, 42-616(a), (b) and (d). Proposal to modify the zoning ordinance with regards to placement of mobile homes.**

**MPT Garriss made a motion to go into public hearing. Councilwoman McClean seconded the motion and it passed unanimously, 5-0.**

Planner Testerman reviewed the following staff report and reported this amendment is essentially clarifying and cleaning up the language on the placement of mobile homes.

The mobile home park ordinance states that all mobile homes are to be placed in an approved mobile home park. However there are individual zoning districts that currently allow mobile homes as a permitted use by right on individual lots which contradicts Section 42-616. The proposed amendment will allow mobile homes to be placed in approved mobile home parks or on individual lots in the VR-3 zoning district which will help take care of the inconsistencies and keep the town compliant with GS 160A-383.1.

He also noted during the planning board discussions confusion came up between mobile homes and manufactured homes. Included is a definition for manufactured homes which is essentially ones that are built after June 15, 1976 and meet the HUD standards.

There was also discussion about how the amendments might affect modular homes. Modular homes will not be affected by this as they are not built in a factory like a mobile home or manufactured home. They are built in segments and then brought to the site. They are built to local building code rather than the federal HUD standards.

**Proposal**

The proposed text amendments would change the existing zoning ordinance as shown in the attachment.

**Background Information**

Presently, Section 42-616 states that all mobile homes, trailers and campers shall hereafter be located for occupancy in a mobile home park or trailer park only as provided for in chapter 42. However, 42-274(b)4 and 42-275(b)5 create inconsistencies as they both list mobile homes as permitted uses in the Medium density village residential (VR-2) and High density village residential (VR-3) districts. It is being proposed to remove mobile homes as a permitted use in the VR-2, mobile homes will remain a permitted use in VR-3. The proposed revision to Section 42-616 is in effort to correct the existing inconsistency of the language.

In 1987, North Carolina enacted G.S. 160A-383.1, which limits local zoning provisions that affect manufactured housing and mobile homes. Under this statute, localities may regulate the location of manufactured or mobile homes, but may not exclude these homes entirely from the zoning jurisdiction. As 42-275(b)5 continues to allow placement of mobile homes as a permitted use in the VR-3 district, the Town's zoning ordinance would continue to be compliant with G.S. 160A-383.1.

**Staff Analysis**

During a previous discussion at the January 14th Planning Board meeting, definitions of mobile homes vs. manufactured homes, and how this change would relate to double-wides and modular homes was questioned. The zoning ordinance currently defines "mobile homes" as a structure that has all of the following characteristics:

1. Consists of a single unit completely assembled at the factory.
2. Designed so that the total structure can be transported on its own chassis.

## Kitty Hawk Town Council Minutes: April 4, 2016

### Page 8

3. Over 32 feet long and 8 feet wide.
4. Designed to be used as a dwelling unit and provides complete independent living facilities, including provisions for living, sleeping, eating, cooking and sanitation.
5. Is actually being used, or is held ready for use, as a dwelling.

Technically, a "mobile home" is a manufactured home that was built prior to June 15, 1976, when the HUD code governing building standards for factory built homes was instituted, improving quality standards. Manufactured homes (built after June 15, 1976) are homes that are built entirely in a factory under the federal building code, administered by HUD. Federal standards set standards for heating, plumbing, air conditioning, thermal and electrical systems. Each manufactured home, or segment of a manufactured home is labeled with a red tag that verifies that the home was built to HUD standards. "Double-wides" are considered to be manufactured homes, although it may not technically meet the definition in the Town's current ordinance.

A modular home is manufactured in a production facility and are built in multiple sections, the sections are then transported and assembled on location. Unlike a mobile home, once built, a modular home cannot be moved, and are built to local building codes, as opposed to HUD standards. A modular home would not be affected by the proposed changes.

Should the Town Council wish to clarify definitions and how they relate to the proposed changes, staff offers the following suggestions:

#### **Sec. 42-1 Definitions**

*Mobile home* means a structure that has all of the following characteristics:

1. It consists of a single unit completely assembled at the factory.
2. It is designed so that the total structure can be transported on its own chassis.
3. It is over 32 feet long and 8 feet wide.
4. It is designed to be used as a dwelling unit and provides complete independent living facilities, including provisions for living, sleeping, eating, cooking and sanitation.
5. It is actually being used, or is held ready for use, as a dwelling.
6. Built prior to June 15, 1976.

*Manufactured home* means a structure that is transportable in one or more sections. In traveling mode, the home is eight (8) feet or more in width and forty (40) feet or more in length. A manufactured Home is designed and constructed to the Federal Manufactured Construction and Safety Standards and is so labeled. When erected on site, the home is:

1. At least 400 square feet
2. Built and remains on a permanent chassis
3. Designed to be used as a dwelling with a permanent foundation built to FHA criteria

The structure must be designed for occupancy as a principle residence by a single family.

This definition is taken directly from the United States Department of Housing and Urban Development.

By adding a definition for manufactured homes, additional subsections will need to be amended in order to keep everything consistent. They are listed in the attachment as well.

In summary, adoption of the proposed text amendments would continue to allow the placement of mobile and manufactured homes in the VR-3 (high density residential village) district, as well as in mobile home parks, but would prohibit the placement of new mobile or manufactured homes in the remaining districts.

Existing mobile or manufactured homes on lots outside of the VR-3 district, or outside of a mobile home park, would become legal nonconforming structures. Sec. 42-129(5) states that any lawfully established, nonconforming mobile or manufactured home may be replaced with another mobile or manufactured home of any size in a manner that does not increase its nonconformity with applicable setback and lot coverage standards.

#### **Consistency with Land Use Plan**

The Town's adopted CAMA Land Use Plan does not, specifically or generally, address the issue of mobile home placement.



**Kitty Hawk Town Council Minutes: April 4, 2016**  
**Page 9**

**Planning Board Recommendation**

At its February 11, 2016 meeting, the Planning Board unanimously recommended approval of the proposed text amendments, amending the placement of mobile homes in various zoning districts.

Council did not have any questions or comments and no one in the audience came forward to speak.

Mayor Perry reiterated that modular homes are stick built homes that come in sections and council is not about to do anything to disrupt being able to put those anywhere in Kitty Hawk as long as they meet the code.

**MPT Garriss made a motion, seconded by Councilman Bateman, to go back into regular session. The motion carried 5-0.**

**MPT Garriss made a motion to adopt the proposed text amendment amending the subsections (42-1, 42-247(b), 42-248(b)1, 42-249(b)1, 42-250(c)1, 42-251(c)1, 42-253(c), 42-273(b)4, 42-274(b)4, 42-276(b)4, 42-277(b)1, 42-278(b)5, 42-616(a), (b) and (d)) listed in the attachment to this staff report regarding placement of mobile and manufactured homes within Kitty Hawk. The town council finds that the proposed text amendment is consistent with the adopted CAMA Land Use plan and finds these amendments to be in the public interest by creating greater opportunities for local businesses. Councilman Pruitt seconded the motion and it passed unanimously, 5-0. (Ordinance No. 16-05)**

**9. REPORTS OR GENERAL COMMENTS FROM TOWN MANAGER**

Manager Stewart reported he is in the process of getting the budget together and should have a copy for everyone towards the middle of next week. It has been a crash course in North Carolina budgeting laws and he is looking forward to the work session on the 18<sup>th</sup>.

The police department is in the process of completing their work station renovations for the officers. The old work stations and desks are being upgraded to make for a nicer environment to write reports and to conduct business.

**10. REPORTS OR GENERAL COMMENTS FROM TOWN ATTORNEY**

Attorney Michael reported there are still 27 or 28 outstanding easements and during the closed session council will give him instructions on what to do from here.

**11. REPORTS OR GENERAL COMMENTS FROM TOWN COUNCIL**

Councilwoman McClean said many of the crosswalk markings on Virginia Dare Trail are practically invisible and asked if the manager would contact DOT and ask them to mark them better.

**Kitty Hawk Town Council Minutes: April 4, 2016**

**Page 10**

Mayor Perry asked Public Works Director Midgett if the town takes care of the crosswalks or does DOT. He replied the town has marked some in the past and he will contact the DOT traffic safety officer. He added DOT is resurfacing the road in the fall and that is probably why they have not kept up with it.

Councilmembers welcomed Finance Officer Liliana Noble.

Mayor Perry noted the manager has received several compliments from contractors and citizens who said our inspections department is the best on the beach. Other town departments usually get the accolades and it is nice to hear of another department getting a compliment.

**12. PUBLIC COMMENT**

No one came forward for this public comment section.

**13. CLOSED SESSION: NCGS 143-318.11(a)(3)** to protect the attorney-client privilege and to discuss potential litigation involving condemnation of easements for beach nourishment. And **NCGS 143-318.11(a)(1)** to approve closed session minutes from July 7, 2015 and September 21, 2015.

**Mayor Perry made a motion to go into closed session in accordance with North Carolina General Statute 143-318.11(a)(3) to protect the attorney-client privilege and to discuss potential litigation involving condemnation of easements for beach nourishment and North Carolina General Statute 143-318.11(a)(1) to approve closed session minutes from July 7, 2015 and September 21, 2015. Councilman Bateman seconded the motion and it passed unanimously, 5-0. Time was 6:22 p.m.**

**14. RETURN TO REGULAR SESSION**

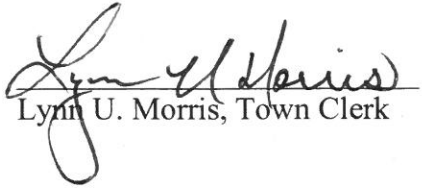
**MPT Garriss "so moved" to go back in regular session. Councilwoman McClean seconded the motion and the vote was 5-0. Time was 6:45 p.m.**

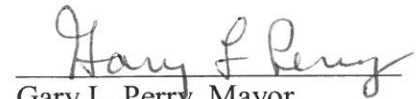
**15. RECESS**

**Mayor Perry made a motion to recess until Monday, April 18, 2016, 9 a.m. for a review of the Fiscal Year 2016-17 budget. Councilwoman McClean seconded the motion and it passed unanimously, 5-0. Time was 6:45 p.m.**

**Kitty Hawk Town Council Minutes: April 4, 2016**  
**Page 11**

These minutes were approved at the May 2, 2016 council meeting.

  
Lynn U. Morris, Town Clerk

  
Gary L. Perry, Mayor